



Society Board Meeting Minutes
13 May 2024

Call to Order

The regular RVGS Board meeting was called to order at 9:33 a.m. by President Anne Billeter. A quorum was declared. In attendance: Anne Billeter, Frank Marksman, Cathy Ullrich, Laurie Gallo, Katie Hauge, Ann Baracker, Loretta Barker, Rich Miles, Pam Olsen; via Zoom: Pat Jenkins, Matt Weismantel; absent: Ros Lyne

Approval of April 2024 minutes

2024-29 Laurie Gallo moved to approve the April 2024 Minutes as written. Loretta Barker seconded. Motion carried.

Treasurer's Report

Noteworthy Income

- Quilt Documentation was higher at (\$70.00)
- In Kind Donations totaled (\$629.00)

Noteworthy Expenses

- Web Subscriptions for My Heritage for the year (\$1880.00)

Total Income:	\$ 2766.40
Total Expense	\$ 4,989.52
Net Operating Income	\$-2223.12
Net Income	\$-2208.23

Laurie informed the board that the in-kind donation for April was the new map case base. She also noted that our taxes are being prepared. Discussion ensued on commencing our annual fund drive, which is for our operating expenses.. Our HVAC upgrade may be able to be funded through the Horton Foundation grant. The quilt book project will require separate tracking that is not a line item. Laurie will continue to investigate the exorbitant expense for color copies.

2024-30 Rich moved to approve the Treasurer's Report pending updates regarding copies. Katie Hauge seconded. Motion carried.

New Business

Reimbursement for Board Retreat

Since there will be no volunteer recognition luncheon in 2024, funds from the Volunteer Recognition Expense line item will be used to reimburse Katie Hauge for the cost of the Board Retreat lunch..

2024-31 Frank Marksman moved to use the Volunteer Recognition Expense funds to reimburse Katie Hauge in the amount of \$271.72 for the Board Retreat luncheon. Rich Miles seconded. Motion carried.

Non-Cash Donation Pink Forms

Anne Billeter suggested that a bookplate option be placed on the Non-Cash Donation pink forms for those donating books to the library. The labels can be printed on an as-needed basis.

2024-32 Katie Hauge moved to add bookplate verbiage to the pink forms as new ones are printed. Laurie Gallo seconded. Motion carried.

Phoenix Annexation

The City of Phoenix annexed the property where RVGS is located into the city proper under "Urban Growth Boundary" adjustments. No prior warning was given to those affected as per Oregon Statutes. RVGS is required to have a business license from the City of Phoenix, but RVGS is a non-profit. Katie Hauge is in contact with

Bonnie Pickett at the City. Katie explained that RVGS will need to file the application for a business license, but as a non-profit, Bonnie Pickett will waive the \$84 fee. Discussion ensued about taxes and address change with the incorporation in the City of Phoenix. Frank Marksman will follow up with the post office.

UNFINISHED BUSINESS

Fee Schedule

Katie Haugse presented the updated fee schedule. Patrons will be charged \$0.10 per page of digitized records if they are printed. It will remain free if the patron desires to download to a flash drive. Discussion ensued on how to assess fees for property deeds obtained from Jackson County.

2024-33 Loretta Barker moved that RVGS charge a \$20 fee for deeds secured from Jackson County. Laurie Gallo seconded. Motion carried.

2024-34 Rich Miles moved to approve the updated fee schedule with the above changes. Frank Marksman seconded. Motion carried.

Member Survey

Anne Billeter presented the results of the Member Survey. Discussion ensued as to how best to share these results with members, as well as information regarding our annexation into the City of Phoenix. Loretta Barker, Ann Baracker, Midge Dailey, and Cindi Hobson volunteered to work on a new member process. Genealogy week is proposed to have a new format of a lecture in the morning with a practicum in the afternoon. Some members reported that the eNews is "too long". A suggestion was made to shorten the eNews and augment it with hyperlinks.

Books from Dumpster

Linda Turner rescued several boxes of new Jackson County Looking Back II by Ben Truwe from a dumpster. Twenty were donated to RVGS. Five will be set aside for door prizes; the remainder will be made available to purchase for \$10. It was also suggested to donate one to Sno-Cat as it has information on the Tucker family.

REPORTS

President

See report

Vice President

Frank Marksman reported that he and his wife, Anne Plummer, got the irrigation system operational. Berry bushes in the ditch may need spraying. Frank will discuss this with handy-man Juan. Frank will also liaise with the planning department about the front easement and investigate the possibility of Knife River paving our lot while they are paving Highway 99. Response from bookkeeping firms has been scant; the one who responded does not have non-profit experience. Karen Ashe is researching legal firms in the event representation is needed during the ongoing construction along the highway and the encroachment on the easement.

Trustee

See Report. A few cells may need reviewing and updating.

Past President

See Report

Volunteer

Ann Baracker reported we are still in need of a maintenance coordinator. The Ashland Chamber of Commerce is looking for hosts. It was suggested that RVGS could host the meeting once a year, with a volunteer from RVGS attending once a month.

Technology and Data Management

Rich Miles reported volunteers have stepped forward for the scanning projects. He stated that the upgrade to Outlook is in process and reminded RVGS Board members to clean out their DreamHost accounts.

Membership

Loretta Barker reported that we currently have 671 members.

Education

Pat Jenkins stated that the Education Committee will go over the results of the Member Survey in June, using the data to help begin planning for Genealogy Week.

Publications

Pam Olsen shared that there was no Membership/Member Sharing last month. Loretta Barker will contact Leslie Compton to see if she is interested in continuing to write member biographies. Suggestions about ways to shorten the eNews were discussed, such as including S. I.G. information in one spot.

Publicity

Lynne Hunter is continuing to place information in the local papers.

Library

Anne Billeter shared that we have a new librarian, Josie Baker.

NGS

Matt Wiesmantel reported that the National Archives and the National Park Service are collaborating on transcribing the case files of the Pension and Bounty-Land Warrants based on the Revolutionary War Service. Volunteers are needed.

Adjourned

Anne Billeter adjourned the meeting at 11:37 am.

Respectively submitted,

Cathy Ullrich
Secretary

2024-27 Rich Miles moved to dedicate funds from the 2024 and 2025 raffle quilts and other quilt related income (line items 4465, 4465-2, and 4465-3) to publication costs to complete the RVGS quilt book per. Katie Hauge seconded. Motion carried.

Officer Installation Anne Billeter brought to the floor a question regarding the Standing Rules for officer installation. Discussion ensued.

2024-28 Rich Miles moved to amend Standing Rule #8 to install new officers at a member meeting prior to the first of the following year if possible. Anne Billeter seconded. Motion carried.

Unfinished Business

Fee Schedule Katie Hauge presented the updated fee schedule. Discussion ensued about the format and additions. Tabled until May

Member Survey Anne Billeter reminded the Board of our Board Retreat May 7 from 10-4. Katie will explore options for food from Mountain Mike's Pizza; Ann Baracker will pick it up. Also discussed was additional members to include in the Board Retreat. Anne will send out an email and request an RSVP. The agenda will be reviewing the survey.

Executive Reports

President - see report. Anne Billeter reported that our new map case is installed and thanked member Deborah Sanford and her son, Craig Sanford, for their contributions.

Vice President - none

Trustee - see report.

Past President - see Fee Schedule

Directors

Volunteer and Outreach - see report. Ann Baracker summarized the results of the Senior Fair. Zoom hosts and a scheduler are still desperately needed. Discussion ensued about how to facilitate more interest in interest groups.

Technology and Data Management - See report. Rich Miles updated us that there are still issues with the server and reminded librarians to let him know if the librarian/office computers are off in the morning. This does not apply to patron computers, but indicates a power outage, and the server must be reset.

Membership - see report. Loretta Barker stated that our current membership is at 674 and will update the report to reflect that. There are issues when one member of a family membership chooses not to renew their membership.. Loretta will work with Terry Fischer to clarify the procedure for recording this change.

Education - none

Publication - none. Short discussion was held about the length of the eNews. Some members felt it was too long and were not reading because of that.

Committees and Coordinators

Publicity - none

Library - none. Anne Billeter did emphasize the continued need for librarians

NGS Delegate- see report

Editors:

eNews (due 20th of each month)

Rogue Digger (deadline May 1)

Adjourned President Anne Billeter adjourned the meeting at 11:59 am

Respectfully submitted,

Cathy Ullrich
Secretary